

WISCONSIN DEPARTMENT OF
REGULATION & LICENSING



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DESIGNERS SECTION MEETING
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS, AND LAND SURVEYORS
ROOM 180, 1400 E. WASHINGTON AVENUE, MADISON WI
Contact: Jerry Lowrie (608) 261-4486
Tuesday, December 14, 2004
9:30 A.M.

1. **Call to Order**
 - a. Declaration of Quorum
 2. Adoption of Agenda
 3. Approval of Minutes (9/11/03)
 4. Approval of Minutes (7/28/04)
 6. Administrative Report
 - a. Jerry Lowrie - Bureau Director
 - i. Section Roster
 - ii. 2005 Meeting Dates
 - iii. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules
 - iv. To-Do-List
 - v. Code Book Policy
 7. Legislative Issues
 - a. Legislative Proposal Discussing s. 443.07
 8. Section Member Activity
 9. New Business
 10. Visitors Comments
 11. **CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)**
 - a. Monitoring Report or any submitted after Mailing of Agenda.
 - b. Case Closings or any submitted after Mailing of Agenda.
 - c. Class 1 Hearings or any submitted after Mailing of Agenda.
 - d. Deliberation on Proposed Stipulations, Administrative Warnings, and/or Disciplinary Action Signed after Printing of Agenda
 - e. Pending Applications or any submitted after Mailing of Agenda.
 - i. Applications Reviewed on December 14, 2004
 - f. Reinstatement Requests or any submitted after Mailing of Agenda.
 - g. Examination Issues or any submitted after Mailing of Agenda.
 13. **RECONVENE TO OPEN SESSION**
 14. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate
 15. Other Such Items as Authorized by Law.
- DOE- Signatures for Proposed Stipulations, Orders, and Administrative Warnings.
16. **ADJOURNMENT**

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.